



Emerald Faarufushi Resort & Spa, a new 5-star Deluxe All-Inclusive Resort, is a proud member of The Leading Hotels of the World, where tropical landscapes and swaying palm trees are the gateway to the refined fusion of nature and indulgence, creating an enchanting atmosphere of barefoot elegance. The Resort located in the Raa Atoll, in the northern part of the Maldives archipelago.

We are looking for energetic, enthusiastic, and highly motivated candidate to join our humble team.

Villa Host Supervisor

Key Responsibilities:

- Carry out all tasks in line with Front Office Procedures and Standards.
- Supervise and guide the Villa Host team
- Ensure personalized service for every guest
- Handle guest requests, concerns, and special arrangements
- Coordinate with Housekeeping, Front Office, Transport, and Food & Beverage
- Conduct daily briefings and allocate duties
- Monitor guest preferences and update guest profiles
- Ensure smooth arrivals, stays, and departures
- Train Villa Hosts and monitor service standards
- Maintain accurate reports and shift handovers
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Requirements:

- Minimum two years of experience as a Villa Host Supervisor or in a similar position
- Previous experience in a five-star luxury resort
- Excellent guest service and communication skills
- Knowledge of Opera
- Strong problem-solving and organizational skills
- Ability to work in a multicultural environment
- Additional language skills are an advantage
- Maldives resort experience is an advantage.
- Knowledge of LQA standards will be an added advantage.

We invite applications from individuals who can fulfill above criteria. Your application should include a detailed CV (including a website address to previous employers) with a recent picture and briefly outline your past work experience and achievements.

Update your applying in Subject.

Please send your CV to careers@emerald-faarufushi.com
Only shortlisted applicants will be contacted



THE LEADING HOTELS
OF THE WORLD®