

Job Announcement:

We are seeking talented and dedicated individuals who are driven by excellence to become part of our esteemed team.

POSITION:

Food & Beverage Hostess

Location : Coco Bodu Hithi (Maldives)
Job Type : Full-Time

OVERVIEW:

This role is responsible for taking orders, serving food and beverages, attending to guest needs, and ensuring a positive dining experience while maintaining a clean and organized service area.

KEY RESPONSIBILITIES:

- Provide guests with professional service courteously and efficiently. Respond to guest requests promptly.
- Acknowledge guests promptly and courteously upon arrival at the restaurant.
- Offer guests appropriate beverages upon seating.
- Suggest menu specialties to guests and participate in order-taking and sales efforts.
- Ensure proper, correct order-taking to speed up service and ensure that guests are getting the correct order.
- Maintain the highest level of cleanliness, including the safety of furniture, fixtures, and fittings.
- Ensure careful handling of all restaurant materials.
- Strictly follow service standards, closing and opening checklists, billing and cashiering procedures, and cleaning checklists.
- Handle all complaints as per Coco policy.

QUALIFICATIONS:

- Diploma in Hospitality Management or related field.
- Minimum of 1 year of work experience in a luxury resort or hotel setting.
- Excellent communication skills in English.
- Previous experience in Maldives resorts or in a remote location will be an added advantage.

PERSONAL QUALITIES:

- Excellent communication, interpersonal, and problem-solving skills.
- Can work under pressure in a fast-paced environment with a positive & flexible attitude.
- Candidates must demonstrate a dynamic, positive, and energetic style with excellent communication skills.

BENEFITS:

- Competitive Salary Package
- Leave Benefits
- Professional Development Opportunities

If you possess the requisite qualifications and a commitment to excellence, please submit your CV to careers.boduhithi@cococollection.com by 27 August 2026. Please note that only shortlisted candidates will be notified.