



Job Announcement: We are seeking a creative, proactive, and results driven Sales Executive to join our Sales & Marketing Team in Malé.

POSITION:
Sales Executive

Location : Maldives
Job Type : Full Time

OVERVIEW:

The Sales Executive supports sales activities to increase revenue, develop new business opportunities, and maintain strong relationships with clients and business partners.

KEY RESPONSIBILITIES:

- Develop and maintain relationships with existing and potential clients.
- Identify and follow up on new sales and business opportunities.
- Support sales campaigns, promotions, client visits, and business development activities.
- Prepare quotations, proposals, sales reports, and related documentation.
- Maintain accurate client and sales records and provide administrative support to the Sales Department.

QUALIFICATIONS & EXPERIENCE:

- Bachelor's degree in Marketing, Business Administration, Sales, Hospitality Management, or a related field.
- Minimum of 2 years' experience in sales, or a similar role, preferably within the hospitality or tourism.
- Excellent communication, negotiation, coordination, and interpersonal skills.
- Proficiency in Microsoft Office applications and familiarity with CRM or sales tools.

WHAT WE OFFER

- Competitive salary and benefits package
- Professional development opportunities
- Opportunity to work with a leading luxury resort collection in the Maldives.

Interested candidates are invited to submit their CV to careers@cocollection.com no later than 24 Sep 2026.
Only shortlisted candidates will be contacted.