



Coco Palm Dhuni Kolhu's setting is pure magic. Surrounded by a lagoon of bright turquoise water and coral banks, fringed by beaches of white sand and richly covered with fertile tropical vegetation it has 98 thatched Bungalows either set in quiet isolation and hidden by tropical ferns, vines and palms or out on the lagoon over an excellent house reef.

We invite qualified and dedicated individuals with a passion for excellence to join our team.

JOB TITLE:

Housekeeping Supervisor

LOCATION: COCO PALM DHUNI KOLHU (MALDIVES)

POSITION OVERVIEW:

*We are looking for a **Housekeeping Supervisor**, this role involves supervising villa attendants, conducting inspection of guest villas and ensuring compliance with resort policies, and health and safety regulations. The Housekeeping Supervisor plays a key role in delivering a luxury guest experience that reflects the resort's brand values.*

KEY RESPONSIBILITIES:

- Supervise Villa Attendants.
- Assign daily tasks and schedules to the team based on occupancy and operational needs.
- Inspect guest villas to ensure cleanliness, proper set-up, and adherence to resort standards.
- Address guest requests, complaints, and special requirements in a prompt and professional manner.
- Provide on-the-job training, and guidance to new associates
- Ensure Villa Attendants follow resort policies, procedures and grooming standards.
- Ensure proper use and maintenance of cleaning equipment and chemicals.
- Conduct regular audits and report any maintenance or repair needs.
- Anticipate guest needs and provide personalized service where possible.

QUALIFICATIONS:

- Diploma in Hospitality Management or related
- Minimum of 5 years work experience in a luxury resort or hotel setting including supervisory post.
- Excellent communication and interpersonal skills
- Working knowledge of Opera system
- Knowledge of Housekeeping procedures, chemicals, and equipment handling.
- Attention to details and commitment to high service standards.
- Can work under pressure in a fast-paced environment, with a positive & flexible attitude.
- Candidates must demonstrate a dynamic, positive, and energetic leadership style with excellent communication skills.

WHAT WE OFFER:

- Competitive Salary Package
- Vacation and Leave Allowance
- Professional Development Opportunities

HOW TO APPLY:

If you are a dedicated and skilled professional with a passion for creating exceptional guest experiences, we would love to hear from you. Please submit your resume and cover letter to careers.dhunikolhu@cococollection.com.

APPLICATION DEADLINE: 30th September 2026

**Kindly note that only shortlisted candidates will be notified for an interview.*