

**KAIMOO RESORTS AND HOTELS IS LOOKING FOR A SUITABLE CANDIDATE TO
JOIN OUR TEAM BASED IN THE HEAD OFFICE IN MALE'**

HR COORDINATOR

Minimum Requirements

- Diploma or Bachelor's degree in Human Resources or a related field.
- Professional HR qualification is an advantage.
- 2-4 years of relevant HR experience, preferably covering HR administration, recruitment, employee lifecycle, payroll coordination, employee relations and employee records.
- Experience in expatriate employee administration and training coordination is an advantage.
- Demonstrated ability to manage assigned responsibilities independently with minimal supervision.

Benefits

Our remuneration package includes a competitive salary, housing allowance, food allowance, service charge, group health insurance, passage fare at annual leave, training & development opportunities amongst other benefits.



Please Send in your CV with Cover Letter and Police Report (validity of 3 months) by 14th September 2026, to jobs@kaimoo.com. Only the short-listed candidates will be invited for an interview.

*For more info: Call, 3322212, from: 08:00hrs to 16:00hrs (Sunday – Thursday),
@Mookai Hotel 1st Floor, Meheli Goalhi, Male'*

