



Dusit Thani Maldives

Reservations Executive

At Dusit, we are committed to delivering exceptional moments whether you're staying with us or working with us. Join our dynamic team and discover enriching opportunities and a world of possibilities.

Primary Responsibilities

The Main responsibility is to assist the Assistant Reservations Manager / Reservations Manager to maximize room sales and revenue. Monitor and ensure that all reservations are input into the system promptly and accurately. Regularly check the room and rates availability, hotel status, close-out dates and overbooking situation. Observe and maintain Reservations and Rooms & Guest Services systems, procedures, company standards and policies. Maintain accurate records of key data for future business plans. Generates monthly reports required by management.

Candidate Qualification

- Minimum 1 year of relevant experience in a similar capacity
- Knowledgeable in the Reservation Operation and related applications
- A positive can-do attitude with good teamwork
- Have good English communication skills, both written and spoken
- Experience with Opera is an added advantage

About Dusit Thani Maldives

Located on the beautiful Mudhdhoo Island in Baa Atoll – the Maldives' first UNESCO World Biosphere Reserve – Dusit Thani Maldives comprises 94 over-water villas and residences alongside three restaurants, two bars, a well-equipped kids club, a water sports centre, and Dusit's signature Devarana Wellness. A winner of multiple awards, the resort was recently recognized for its commitment to sustainability and delivering meaningful family-friendly experiences by winning two gold awards at the esteemed South Asian Travel Awards (SATA) 2022.

Find your calling and pursue your passion in our value-driven and empowering culture. Enjoy a competitive salary, employee benefits, and numerous opportunities to enhance your professional skills.

Interested candidates, please send your resume with a recent photograph to jobs.dtmd@dusit.com

Application Deadline: 10th August 2026