



EMERALD
FAARUFUSHI RESORT & SPA

Emerald Faarufushi Resort & Spa, a new 5-star Deluxe All-Inclusive Resort, is a proud member of The Leading Hotels of the World, where tropical landscapes and swaying palm trees are the gateway to the refined fusion of nature and indulgence, creating an enchanting atmosphere of barefoot elegance. The Resort located in the Raa Atoll, in the northern part of the Maldives archipelago.

We are looking for energetic, enthusiastic, and highly motivated candidate to join our humble team.

Assistant Front Office Manager

Key Responsibilities:

- Assist in leading and supervising the Front Office operations to ensure smooth and efficient guest services. Support the Resort Manager in training, motivating, and guiding the team to deliver world-class hospitality.
- Ensure compliance with resort standards and LQA requirements, enhancing guest satisfaction at every touchpoint.
- Handle guest feedback and special requests with professionalism and care.
- Contribute to operational excellence by monitoring performance, processes, and team development.

Requirements:

- Previous experience in a Front Office leadership role, preferably in luxury resorts.
- Strong leadership, communication, and problem-solving skills.
- Knowledge of Opera or similar.
- Guest-focused mindset with a commitment to excellence.
- Ability to work in a multicultural environment.
- LQA experience will be considered an added advantage.

We invite applications from individuals who can fulfill above criteria. Your application should include a detailed CV (including a website address to previous employers) with a recent picture and briefly outline your past work experience and achievements.

Update your applying in Subject.

Please send your CV to careers@emerald-faarufushi.com

Only shortlisted applicants will be contacted



THE LEADING HOTELS
OF THE WORLD®